

## Work Health and Safety Policy

While it is expected that the apprentice comply with this policy, they must also follow the WHS policies and procedures of the host employer while working on their site/s including the use of personal protective equipment, reporting safety incidents on site and following all lawful directions of the host employer.

Wettrade Apprenticeships will, as far as practicable, provide a safe work environment for the health, safety and welfare of our employees, contractors, visitors and members of the public who may be affected by our work.

To do this, Wettrade Apprenticeships will:

- develop and maintain safe systems of work, and a safe working environment
- consult with employees and health and safety reps on safety
- provide protective clothing and equipment, and enforce its use as applicable
- provide information and training for employees
- assess all risks before work starts on new areas of operation, for example, buying new equipment and setting up new work methods, and regularly review these risks
- remove unacceptable risks to safety
- provide employees and contractors with adequate facilities (such as clean toilets, cool and clean drinking water, and hygienic eating areas)

Ultimately, everyone at the workplace is responsible for ensuring health and safety at that workplace.

All persons responsible for the work activities of other employees are accountable for:

- identifying practices and conditions that could injure employees, clients, members of the public or the environment
- controlling such situations or removing the risk to safety. If unable to control such practices and conditions, report these to their manager
- making sure workers use personal protective equipment (PPE), training workers to use PPE correctly
- making sure PPE is maintained and working properly

Wettrade Apprenticeships demands a positive, proactive attitude and performance with respect to protecting health, safety and the environment for all employees, irrespective of their position.

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